

**Fourth & Hope  
Board of Trustees Annual Planning Retreat  
February 17, 2024 9:00 a.m.**

**Board President Nick Roncoroni, presiding**

**Minutes**

**Board Members Present:** Nick Roncoroni, Brad Miller, Scott Mansell, Catherine Portman, Bruce Watts, Marla Garske

**Staff, Consultants, Community:** Doug Zeck, Jr. Executive Director, Amara Pickens, Dawn Brown, Deborah Grochau, and Kim Tucker

**Call to Order, Welcome and Introductions:** The meeting was called to order at 9:00 a.m. by Board President Nick Roncoroni. Doug Zeck introduced Kim Tucker, who will be the facilitating the Meeting. Kim introduced herself, described her background and described her role as facilitator.

**State of the Organization: Who we are and who we're becoming:** Doug Zeck gave a detailed explanation of the organization today. He discussed the Shelter, Transitional Housing, Treatment, and Permanent Supportive Housing, including the populations served by each program, and the future plans for each. He also reviewed the next development phases of the East Beamer Campus

**State of the Board:** Nick asked Deborah Grochau to leave the room briefly, so the Board could vote on her becoming a Board Member. After a brief discussion, a motion was made by Scott Mansell and seconded by Catherine Portman to admit Deborah to the Board. The vote was unanimous in favor, and Deborah returned to the meeting. Nick then discussed the state of the Board, and noted that there are currently 9 Board Members.

**The Board's Role: Fiscal Steward and Brand Ambassador:** Kim Tucker discussed the Board's role in fundraising, and explained that Board Members are most effective focusing on relationships, stewardship and philanthropy, rather than fundraising. She discussed each, and handed out the book 'Storytelling' by Lynn Malzone Ierardi to each participant.

**Board Business: Election of Officers:** Nick reported that the only nominations received were for Scott Mansell as President, Theresa Lee as Vice President, Bruce Watts as Secretary, and Nancy Lofton as Treasurer. After a brief discussion, a motion was made by Catherine Portman and Seconded by Bruce Watts to accept the accept the nominations and fill each new officer position as nominated. The vote was unanimous in favor of approval.

**Planning Discussion:** Kim Tucker facilitated a discussion, starting with internal operations of the organization, including HR, Facilities and Finance. Then the external factors were discussed including Fundraising, Partnerships and Reputation Management, and finally Governance, including Board Culture and Commitment.

**Next Steps: Bringing Results to Our Efforts:** Kim Tucker led a discussion on the future of the organization. Amara Pickens reviewed some planning goals for the organization during the upcoming year.

**Adjournment:** Nick adjourned the meeting at 12:05 pm.

Taken by Scott Mansell,  
Interim Secretary

