

Fourth & Hope
Board of Trustees Meeting
December 5, 2023 at 6:00 p.m.
By Zoom
Board President Nick Roncoroni, presiding
Minutes

Board Members Present: Pat Stoffregen, Nick Roncoroni, Brad Miller, Scott Mansell, Catherine Portman, Bruce Watts

Staff, Consultants, Community: Doug Zeck, Jr. Executive Director, Brad Parsons, Amara Pickens, Dawn Brown, and Deborah Grochau, potential Board Member

Regular Meeting Called to Order: At 6:30 pm by Board President Nick Roncoroni, following the CAB Meeting. Nick gave the opening prayer.

Agenda Approval: A motion to approve the agenda was made by Pat Stoffregen and seconded by Brad Miller. The vote was unanimous in favor of approval.

Approval of Minutes from Prior Meeting: A motion to approve the Minutes from the September 2023 Board Meeting was made by Brad Miller and seconded by Bruce Watts. The vote was unanimous in favor of approval.

Financial Report: Brad Parsons reviewed the financial statements through October 31, 2023. Brad reported that we finished the month of October with positive net income of \$34,301 vs. budgeted net income of \$3,770. Last year for the same period we had positive net income of \$94,311. We finished the 4 months ending October 31, 2023 with positive net income of \$26,912 vs. a budgeted net loss of (\$50,335). Total donations are currently at \$57,153 vs. \$97,551 last year and an annual budget goal of \$235,000.00. Total cash increased by \$70,853 during the month of October and is down (\$186,542) since the beginning of this fiscal year. Total outstanding receivables decreased by (\$27,552) during the month of October, and are up \$418,805 vs. last year. A motion to approve the financial report for October 31, 2023 was made by Catherine Portman and seconded by Scott Mansell. The vote was unanimous in favor of approval.

Executive Director's Report: Doug advised the Board that he is continuing with pay increases for staff by increasing benefits, as discussed at the prior Board Meeting. We are now covering 50% of Dependent Medical Insurance, which was previously paid entirely by the employee. Doug also advised the Board that he had emailed out Phase 4 of the East Beamer Development Plan, with the second phase of the shelter. This phase will include permanent showers and bathrooms, along with 10 non congregate housing units and a Behavioral Health Clinic. With regard to Transportation, Doug advised the Board that we have been apprehensive to get into the transportation business, because the driver of a 10-passenger van is required to have a special license. He also reported that the East Beamer Campus will be annexed into the city in January, and the city will expand the bus line to include stops at the Campus. Doug also reported that we are developing a partnership with North Bay Indian Health.

New Business: Nick discussed the need for Board Members to have business cards. After a brief discussion, it was decided that generic cards will be printed, which can be used by all Board Members.

Old Business: No Old Business items were discussed.

Committee Reports:

Finance Committee: Pat Stoffregen reported that the Finance Committee met before the Board Meeting and reviewed the October 31, 2023 Financial Statements with Brad.

Development Committee: Dawn Brown reviewed the revenue and expense numbers from the Empty Bowls Fundraiser with the Board. She also reported that the spreadsheet for next year's fundraiser is on the Google Drive, and encouraged Board Members to get started early with potential Event Sponsors. Dawn also proposed the date of Wednesday, October 23, 2024 for the next Empty Bowls Fundraiser.

Executive Committee: Did not meet. Nick reported that he would be meeting with Doug on Monday to plan the annual Board Retreat, and asked Board Members which weekends were available.

Adjournment: A motion was made by Scott Mansell and seconded by Pat Stoffregen to adjourn the meeting. The vote was unanimous in favor of adjournment. Doug gave the closing prayer.

Taken by Scott Mansell,
Interim Secretary