

**Fourth & Hope
Board of Trustees Meeting
Remote – by Zoom
May 24, 2022, 6:00 pm
Board Vice President Catherine Portman, presiding
Minutes**

Present by Remote Connection:

Board Members: Catherine Portman, Pat Stoffregen, Scott Mansell, Brad Miller, Marla Garske, Nancy Lofton
Staff, Consultants, Community: Doug Zeck, Jr. Executive Director, Brad Parsons, Dawn Brown

Called to order: At 6:00 p.m. the meeting was called to order by Catherine Portman who also offered opening prayer.

Agenda Approval: A motion to approve the agenda was made by Pat Stoffregen and seconded by Scott Mansell. The vote was unanimous in favor of approval.

Approval of Minutes for the April 26, 2022 Board Meeting. A motion to approve the minutes was made by Brad Miller and seconded by Nancy Lofton. The vote was unanimous in favor of approval.

Financial Report: Brad Parsons reviewed the financial statements through April 30, 2022. We finished April with a net loss of (\$83,038) vs. budgeted net income of \$4,555. For the 10 months ending April 30, 2022, we show \$2,935,666 revenue minus \$2,840,376 expenses resulting in positive net income of \$94,890. We trail our YTD budget by (\$104,269). We finished with positive net income of \$532,801 for the same period last year. A motion was made by Marla Garske and seconded by Scott Mansell. A vote was unanimous to approve the April 30, 2022 Financial report. Brad also reported to the Board that the checking account was compromised, and that about \$13,000 in fraudulent checks had cleared, but the bank will fully reimburse us for any losses.

Executive Director/ Staff Reports: Doug Zeck reviewed the Director's report, which was emailed to Board members. He discussed the recent Covid Outbreak at the shelter, and reported that there had been no new recent cases. He also reported that the Transitional Housing project is underway on East Beamer Way, and housing units will start going in over the next few weeks.

New Business: No new business was discussed

Old Business: Catherine Portman discussed the need for the Board review the Strategic Plan, and initiated a discussion on it could be done. After a brief discussion, it was agreed that elements of the plan would be emailed to different Board Members, and the Board would then review specific elements of the Plan individually, and discuss at the next Board Meeting.

Committee Reports:

- **Finance Committee:** Pat Stoffregen reported that the Finance Committee met via Zoom before the Board meeting and reviewed the April 30, 2022 Financial Statements. Pat also reported that the Finance Committee reviewed and approved the Budget for the 2022-2023 Fiscal year, which will be emailed to Board Members to approve at the next Board Meeting
- **Development Committee:** Dawn Brown reported that the total contributions from the Big Day of Giving were \$29,541, and we are now at 86% of our donation budget. She also reported that she will be sending out an End of Fiscal Year appeal for donations.
- **Executive Committee:** No meeting was held.

Adjournment and Closing Prayer: A motion was made by Scott Mansell and seconded by Marla Garske to adjourn. At 7:15 pm the meeting was adjourned following a prayer by Doug Zeck.

Taken by
Theresa Lee, Secretary.