



Fourth & Hope Board Retreat

Location: Zoom*

Saturday • January 15, 2022 9:30 AM - 1:30 PM

Minutes

i. Roll call

Members present: Brad Miller, Nick Roncoroni, Teresa Lee, Pat Stoffregen, Catherine Portman, Larry Peterson

Admin and Consultants: Doug Zeck, Scott Thurman, Brad Parsons, Amara Pickens, Dawn Brown

ii. Opening Prayer

9:33, by Doug Zeck

1. Introduction of the day's work Doug Zeck (5 min.)

Discussion followed including timing for breaks

2. Organizational Meeting - Election of Officers & Committee Assignments (5 min.)

i. Election of Officers

- **President**
Nominations were received for Catherine Portman and Nick Roncoroni. Nick Roncoroni accepted nomination and was elected President for a second term
- **Vice-president**
Nominations were received for Brad Miller and Catherine Portman. Catherine Portman accepted nomination and was elected for a second term
- **Secretary**
Nominations were received for Schott Mansell and Teresa Lee. Teresa Lee accepted nomination and was elected Secretary
- **Treasurer**
Brad Miller and Pat Stoffregen were nominated. Pat Stoffregen accepted nomination and was elected Treasurer

ii. **Appointment of Board Committee Members**
(15 min.)

- **Finance**

Newly-elected Treasurer (and default chair), Pat Stoffregen suggested that all board members are ad hoc members of the Finance Committee

- **Development**

Catherine Portman volunteered to chair the Development Committee and promised to be in contact with all board members

- **Executive (Pres, V-pres, Sec, Treas)**

3. **Adopt Board Meeting Calendar** (10 min.)

Review proposed meeting and event calendar for 2022

Doug presented a tentative meeting/event schedule for the year. A proposed Open House date of April or May was struck through with consideration of current COVID requirements. MLK Service Day was also abandoned for COVID considerations. After further discussion, Nick proposed a *tentative* date be considered for Open House at the new facilities for the same week as BigDOG. Motion by Catherine Portman, second by Pat Stoffregen, approved by vote.

Discuss CAB participation

4. **Approve minutes from November 30, 2021 regular board meeting.** (5 min.)

November 30 minutes were reviewed. Motion by Brad Miller to accept, second by Pat Stoffregen and approved by vote.

5. **Approve Sacramento County DMC-ODS Resolution** (5 min.)

Action: Approve Resolution

Sacramento has requested that Fourth & Hope consider accepting (approx.10) clients for Residential Treatment services. Doug mentioned that we are currently under-utilized in Residential Treatment and we should consider this proposal to supplement the shortage. Further, we would have an out if Sac's requirements exceeded our ability to treat local clients. Motion by Catherine Portman to allow Doug Zeck to discuss possible contract with Sacramento County, seconded by Nick Roncoroni and approved by vote. Amara Pickens agreed to present the contract agreement to the board for approval before the next board meeting.



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6. Finance Committee Report (The regular financial report.)

(20 min.)

Action: Receive and Accept.

Accountant Brad Parsons summarized the December 31 Financial Report as follows: “We finished December with positive net income of \$8,216 vs. budgeted net income of \$29,444. For the 6 months ending Dec. 31, 2021, we showed \$1,670,460 revenue minus \$1,610,386 expenses resulting in a positive net income of \$60,073. We trail our YTD budget by (\$80,683) due to Treatment and PSH for CH.” Brad also mentioned that a draft of our annual Audit should be available next week.

Motion to approve financial report by Pat Stoffregen, second by Catherine Portman, and approved.

For additional detail, please see Brad’s filed reports.

7. 2021 Agency Presentations and Performance Review

(60 min.)

Nancy Laughton was introduced as a potential new board member. The board heard her brief comments and thanked her for her interest. No action yet taken.

Scott Thurman gave a detailed discussion of the Friends of the Mission’s current activities and proposals for Fourth & Hope.

Doug Zeck mentioned that the community service now known as “Fourth & Hope” and previously “The Wayfarer Center” will see its 40th anniversary soon. He updated us on the status of the 61 permanent housing units currently under development and mentioned that staff currently provides 3 trips per day for emergency shelter residents to be driven to the bus stop at Walmart for appointments, etc.

Doug presented slides detailing the successes of the emergency shelter, food distribution (meals served), Residential Treatment participants and successes, interface with HOST and Day Services.

He mentioned the plans to replace the temporary restroom facilities (and kitchen trailer) and their ongoing maintenance issues. He touched on the fact that there is currently room for 44 patients in the Residential Treatment program and that we are currently serving and billing Medi-Cal patients. He further indicated that we will be coming up soon for CARF re-accreditation to continue with Medi-Cal, which will require board stability. We currently have capacity for 30 Outpatient Treatment clients.



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Doug mentioned that one of the biggest challenges for F&H remains staffing. He reiterated that the job is hard and that we are often the entry point for treatment and counseling candidates, with lots of turnover. Each staff member was presented with a \$250 Christmas bonus this year (taxes paid). Entry level pay is currently \$17/hr., with recent wage increases across the board.

Doug presented a series of slides and a brief video to highlight F&H's many successes of the past year.

For further details, Doug has provided the supporting documents via email to all Board members.

Dawn Brown mentioned that we are currently at 61% of our annual goal of \$225,000 for donations, with online donations going very strong as a result of our annual appeal. We are currently at 90% of our "new donor" goal for the year. She mentioned that several ongoing volunteer groups had been lost due to COVID and we now have 350 volunteers in the program.

Dawn then outlined some ideas that she would propose for fund raising this year:

- Partner with Osaka Sushi for a sushi workshop with part of proceeds to be donated to F&H
- Board to find corporate sponsors for continuing with "Hope's Got Talent"
- BigDOG goal of \$25,000
- "Ice Cream Crawl", featuring Woodland downtown merchant participation (proposed \$10 tickets)

8. 2022 Board of Trustees Strategic Planning

(60 min.)

This activity was deferred to the February Board Meeting, due to lack of time.

9. Adjourn 1:30 pm