

**Fourth & Hope
Board of Trustees Meeting
Remote – by Zoom
April 26, 2022, 6:00 pm
Board President Nick Roncoroni, presiding
Minutes**

Present by Remote Connection:

Board Members: . Nick Roncoroni, Larry Peterson, Pat Stoffregen, Scott Mansell, Brad Miller, Theresa Lee, Marla Garske, Nancy Lofton

Staff, Consultants, Community: Doug Zeck, Jr. Executive Director, Brad Parsons, Amara Pickens, Dawn Nancy Lofton

Called to order: 6:00 Meeting by Nick Roncoroni who also offered opening prayer.

Agenda Approval: A motion to approve the agenda was made by Brad Miller and seconded by Marla Garske. The vote was unanimous in favor of approval.

Approval of Minutes for the February 22, 2022. A motion to approve the minutes was made by Larry Peterson and seconded Pat Stoffregen. The vote was unanimous in favor of approval.

Financial Report: Brad Parsons reviewed the financial statements through March 21, 2022. We finished March with positive net income of \$154,178 vs. budgeted net income of \$9,350. Our PSH for CH contract with the City of Woodland and HUD was executed and we were able to generate retroactive invoices totaling \$187,768 during the month of March. For the 9 months ending March 31, 2022, we show \$2,717,196 revenue minus \$2,540,816 expenses resulting in positive net income of \$176,379. We trail our YTD budget by only (\$18,225). We finished with positive net income of \$200,562 for the same period last year. A motion was made by Scott Mansell and seconded by Larry Peterson. A vote was unanimous to approve the March 31, 2022, Financial report. We were also told that there was a new rear-end case going on. The large water bill was also paid.

Executive Director/ Staff Reports: Doug Zeck reviewed the Director's report, which was emailed to Board members.

HR/Admin. Asst. Position – We Have identified a person for the HR position that will begin May 1st.

Transitional Sober-Living Housing (TH//SLE)

SLE moved into the 207 4th Street building with 20 beds for men.

- Remodeling of a second facility for expansion of SLE is underway.
- An SLE client was approved for housing at a cooperative housing project in Davis. The client is relieved to have stable housing so that he can focus on his mental and physical health.
- 2 SLE clients obtained employment.
- Foundation posts are being put in place for the PSH units at the East Beamer campus. It is estimated that units will start arriving by June and the project will be fully occupied by October.
- 2 PSH clients got connected to In Home Supportive Services (IHSS).
- A family in the Bridge House was reunited and moved into stable housing.
- 2 clients in XH housing obtained housing vouchers.
- 13 XH clients have stable employment.

Treatment Services

Residential Treatment (Walter's House)

- Outpatient treatment (OPT) is back in-person for groups and individual counseling.
- The bi-annual state licensing and certification review for outpatient and residential programs is complete, pending final review and approval by the Dept. of Health Care Services (DHCS).
- The Drug MediCal certification process for outpatient treatment is scheduled to begin in June.
- The Electronic Health Records (EHR) system is fully implemented, and charts are now paperless.
- A contract with Sacramento County for residential treatment services is in place and staff are working on requirement to begin accepting referrals by June.
- Upgraded computers and group room equipment has been purchased and installed thanks to a grant from the Sierra Health Foundation to improve telehealth access.
- The triennial CARF accreditation review was successful, and results should be received in 4-6 weeks.

East Beamer Way Development

East Beamer parking lot has been expanded and now has lighting. The Housing is coming along but there could be some delays for move-in due to PG&E. Pictures were given of the new homes that are very colorful.

Shade structures piers have been poured and should be going up soon. Walter's house building with friends of the mission put in an application for build out of new Walter house.

New Business: A vote was unanimous to approve Nancy Lofton as a new Board of Trustee member. A motion was made by Scott Mansell and seconded by Theresa Lee.

Old Business: Strategic plan objectives we will review next meeting and the objectives will be emailed to each member.

Committee Reports:

- **Finance Committee:** Pat Stoffregen reported that the Finance Committee met via Zoom before the Board meeting.
- **Development Committee:** 75% goal of \$225,000. Average gift is \$100. Dollars and month donations are about \$6050. With everything coming in we should be over our goal in June. Dawn discussed big day of giving. Dawn discussed the event with Chief Julio. The board was asked to help at the event.
- **Executive Committee:** No meeting

Adjournment and Closing Prayer: A motion was made by Brad Parsons and seconded by Larry Peterson to adjourn. At 7:13 pm with a prayer by Doug Zeck.

Taken by
Theresa Lee, Secretary.