

**Fourth & Hope**  
**Board of Trustees Meeting**  
**May 23, 2023 at 6:00 p.m.**  
**Community Room - 1267 East Oak Ave., Woodland Ca**  
**Board President Nick Roncoroni, presiding**  
**Minutes**

**Board Members Present:** Nick Roncoroni, Brad Miller, Scott Mansell, Catherine Portman, Nancy Lofton, Bruce Watts, Marla Garske (by Remote Connection)

**Staff, Consultants, Community:** Doug Zeck, Jr. Executive Director, Brad Parsons, Dawn Brown

**Regular Meeting Called to Order:** At 6:00 by Nick Roncoroni, and Nick gave the opening prayer.

**Agenda Approval:** A motion to approve the agenda was made by Marla Garske and seconded by Catherine Portman. The vote was unanimous in favor of approval.

**Approval of Minutes from Prior Meeting:** A motion to approve the Minutes from the April 25, 2023 Board Meeting was made by Brad Miller and Seconded by Nancy Lofton. The vote was unanimous in favor of approval.

**Financial Report:** Brad Parsons reviewed the financial statements through April 30, 2023. Brad Reported that we finished April with a net loss of (\$10,855) vs. a budgeted net loss of (\$5,307). For the 10 months ending April 30, 2023, we show \$3,906,817 revenues minus \$3,346,989 in expenses resulting in positive net income of \$559,828, compared to our YTD budgeted net income of \$72,879. Last year for the same period we had positive net income of \$ \$94,890. Total donations are at \$220,177 vs. \$174,964 last year and an annual budget goal of \$235,000 for the entire year. Total cash decreased by (\$31,438) during the month of April. We are up \$97,919 vs. last year at this time and down (\$292,861) since the beginning of this fiscal year. Total outstanding receivables increased by \$39,182 during the month of April. We are up \$219,260 vs. last year at this time and up \$429,823 since the beginning of this fiscal year. A motion to approve the financial report for March 31st was made by Scott Mansell and seconded by Brad Miller. The vote was unanimous in favor of approval.

**Executive Director's Report:** Doug reported that the staff is spread thin right now. There were lots of audits this past month taking staff time. We are also short 8 Client Car Providers, with two on leave. The plan is to interview 10 per week until the positions are filled. He also reported that based on recent discussions it does not appear that public transportation is on the horizon for East Beamer Way. Hopefully the city will pay the cost of a van for Friends of the Mission, and we will provide the driver. The shelter has been full, with a few more empty beds recently due to the nicer weather. There is contracted security every Wednesday through Sunday from 11:00 p.m. to 7:00 a.m. Funding sources are currently being identified to add a cafeteria, bathrooms, and 6 non-contiguous rooms at the campus. Doug also reported that the Sober Living Environment for women at the former mission currently has 2 tenants. Sober Living for men is at 814 Court Street, and has 25 tenants.

**New Business:** No New Business was discussed.

**Old Business:** No Old Business was discussed.

**Committee Reports:**

**Finance Committee:** Scott Mansell reported that the Finance Committee met before the Board Meeting and reviewed the April 30, 2023 Financial Statements with Brad.

**Development Committee:** Dawn Brown provided updated numbers on the Big Day of Giving. Total donations were \$19,648. Total donations year to date through current are \$230,000. The budget for the entire year is \$235,000, so we are at 98% of the total. Dawn also reported that volunteers will be planting trees at the East Beamer Way Campus this coming Saturday.

**Executive Committee:** Did not meet

**Adjournment:** A motion was made by Brad Miller and seconded by Nancy Lofton to adjourn the meeting. The vote was unanimous in favor of adjournment. Doug gave the closing prayer.

Taken by Scott Mansell,  
Interim Secretary