

Fourth & Hope
Board of Trustees Meeting
March 28, 2023 at 6:00 p.m. – by Zoom
Board Vice President Catherine Portman, presiding
Minutes

Board Members Present: Pat Stoffregen, Scott Mansell, Catherine Portman, Brad Miller, Marla Garske, Nancy Lofton, Bruce Watts

Staff, Consultants, Community: Doug Zeck, Jr. Executive Director, Brad Parsons, Amara Pickens, William Manson

A Special Meeting was called to order at 6:00 p.m. by Catherine Portman. After brief discussion a motion was made by Brad Miller and seconded by Scott Mansell to add Bruce Watts to the Board of Trustees. The vote was unanimous in favor of approval. Bruce then joined the meeting.

Regular Meeting Called to Order: At 6:05 by Catherine Portman, and Catherine gave the opening prayer.

Agenda Approval: A motion to approve the agenda was made by Nancy Lofton and seconded by Brad Miller. The vote was unanimous in favor of approval.

Approval of Minutes from the February 28, 2023 Board Meeting: Catherine noted that the minutes have a typo under New Business. The last sentence should read ‘After a brief discussion it was decided she will remain on the Board’. A motion was made by Marla Garske and seconded by Nancy Lofton to approve the minutes as corrected. The vote was unanimous in favor of approval.

Financial Report: Pat Stoffregen reported that the June 30, 2022 Audit was complete. The Audit Report was reviewed with a representative of the CPA Firm during the Finance Committee Meeting, and approved by the Finance Committee. A copy of the Preliminary Audit Report was sent to the Board, and reviewed with the Board by Pat and Brad Parsons. After a brief discussion, a motion was made by Brad Miller and seconded by Scott Mansell to accept the June 30, 2022 Audit Report. The vote was unanimous in favor of approval.

Brad Parson reviewed the financial statements through February 28, 2023. We finished February with positive net income of \$54,769 vs budgeted net income of \$3,125. For the 8 months ending February 28, 2023, we show \$3,244,987 of revenue minus \$2,632,924 of expenses resulting in positive net income of \$612,062, compared to our YTD budgeted net income of \$82,699. Last year for the same period we had positive net income of \$19,229. Total donations are at \$194,087 vs. \$155,554 last year, and a budget goal of \$235,000 for the entire year. Total cash is \$797,715, and decreased by (\$293,450) during the month of February. We are up \$341,268 vs. last year at this time and down (\$100,998) since the beginning of this fiscal year. Total receivables increased by \$357,731 during the month, and are up \$34,202 vs. last year at this time. A motion to approve the financial report for December 31 was made by Marla Garske and seconded by Scott Mansell. The vote was unanimous in favor of approval.

Executive Director’s Report: Doug reported that staff has been busy across all programs. He also stated that Will Manson, who is the Grant Coordinator will be joining us to give the Board an update on the application for a Waiver for MediCal Outpatient Treatment. Doug also reported that both Yolo and Sacramento Counties are interested in contracting with us for other services, which may include Outpatient Treatment, Detox and Peri-Natal care. Doug and Amara both discussed these services and answered questions from the Board.

Will Manson advised the Board that the application for Drug MediCal requires the reporting of any changes to the Board of Trustees. He will be sending out a 3-4 page disclosure that needs to be completed by each Board Member.

Doug also reported that the East Beamer Way Shelter is housing 85-95 clients per night. The Transitional Housing has 60 units with only 6 vacant, and all 6 will probably be occupied in the next week. 400+ meals per day are currently being served at a cost of about \$1.30 per meal. Walter's House is busy, and needs to staff several positions. There are reports of camping and drug use at the Shelter. Doug reminded the Board that it is a low barrier shelter, with no drug testing, and it is difficult to completely stop these activities.

New Business: No New Business was discussed.

Old Business: No Old Business was discussed.

Committee Reports:

Finance Committee: Pat Stoffregen reported that the Finance Committee met before the Board Meeting and reviewed the June 30, 2022 Audit Report as previously discussed, and the February 28, 2023 Financial Statements with Brad.

Development Committee: Catherine Portman reported that the Big Day of Giving will be on May 4th this year. Dawn made a Google Drive with a list of potential donors, and Catherine encouraged Board Members to contact potential donors. Doug also advised the Board that the Groundbreaking for the new Walter's House will be Friday, March 31st.

Executive Committee: Did not meet

Adjournment: A motion was made by Brad Miller and seconded by Catherine Portman to adjourn the meeting. The vote was unanimous in favor of approval, and Doug gave the closing prayer.

Taken by Scott Mansell,
Interim Secretary