

Fourth & Hope
Board of Trustees Meeting
January 21, 2023 9:00 a.m. to 1:00 p.m. – Following Board Retreat
1267 East Oak Ave., Woodland, CA
Board President Nick Roncoroni, presiding
Minutes

Board Members Present: Nick Roncoroni, Pat Stoffregen, Nancy Lofton, Scott Mansell, Catherine Portman, Brad Miller, Marla Garske.

Staff, Consultants, Community: Doug Zeck, Jr. Executive Director, Brad Parsons, Amara Pickens, Dawn Brown, Charlotte Baur.

Called to Order: At 10:45 by Nick Roncoroni

Agenda Approval: A motion to approve the agenda was made by Nancy Lofton and seconded by Catherine Portman. The vote was unanimous in favor of approval.

Approval of Minutes from the November 29, 2022 Board Meeting: A motion to approve the minutes was made by Marla Garske and seconded by Nancy Lofton. The vote was unanimous in favor of approval.

Financial Report: Brad Parson reviewed the financial statements through December 31, 2022, including the month of November. Brad stated that we finished the month of December with a net loss of (\$35,466) vs. budgeted net income of \$22,842. For the 6 months ending December 31, 2022, we show positive net income of \$27,697 vs. budgeted net income of \$42,089. We finished with positive net income of \$60,073 for the same period last year.

Total donations are at \$147,107 vs. \$117,179 at this point last year, and our budget is \$235,000 for the year. Total cash decreased by (\$65,013) during the month of December. We are down (\$126,197) vs. last year at this time and down (\$249,978) since the beginning of this fiscal year. Brad also pointed out that we received the Employee Retention Credit from the IRS in the amount of \$575,000 during January 2023, which will help our cash balance. Total outstanding receivables decreased by (\$24,385) during the month of December. We are down (\$30,522) vs. last year at this time.

A motion to approve the financial report for both November 30 and December 31, 2022 was made by Scott Mansell and seconded by Catherine Portman. The vote was unanimous in favor of approval.

2023 Board Calendar: Nick Roncoroni reviewed the proposed 2023 Board Calendar that was emailed out to Board Members. Nick proposed that we continue to meet by Zoom, and meet in person once a quarter in the East Oak Ave. Community Room. After a brief discussion, it was agreed to hold the April 26 and July 25 Meetings in person, the rest by Zoom. It was also agreed that when there is a Community Advisory Board Meeting (CAB), the CAB Meeting will begin at 5:30, followed by the Finance Committee Meeting, then the Board Meeting.

Purchase Plan for 814 Court Street: Doug discussed the purchase of the Property, and advised the board that we are currently leasing the property for \$15,000 per month. If purchased, it would have a deed restriction that it must be used for community service for 30 years. It will be used for transitional housing, and will hold 50 clients. Doug also advised that he had received pushback from City Council Members who thought a Shelter was coming back to town. He advised them that it would only be used for transitional housing for men. Women and families will be at the mission. After a discussion, it was agreed that we would pursue the purchase of the building, and apply for BHCIP Funds to fund the purchase. A motion was made by Catherine Portman and Seconded by Nancy Lofton to approve the letter of support for the BHCIP funds to purchase the building. The vote was unanimous in favor of approval.

Adjournment: A motion was made by Cathering Portman and seconded by Pat Stoffregen to adjourn the meeting. The vote was unanimous in favor of approval, and Doug gave the closing prayer.

Taken by Scott Mansell,
Interim Secretary