

**Fourth & Hope  
Board of Trustees Meeting  
February 28, 2023 at 6:00 p.m. – by Zoom  
Board President Nick Roncoroni, presiding  
Minutes**

**Board Members Present:** Nick Roncoroni, Pat Stoffregen, Scott Mansell, Catherine Portman, Brad Miller, Marla Garske.

**Staff, Consultants, Community:** Doug Zeck, Jr. Executive Director, Brad Parsons, Amara Pickens, Dawn Brown, Bruce Watts.

**Called to Order:** At 6:00 by Nick Roncoroni

**Agenda Approval:** A motion to approve the agenda was made by Brad Miller and seconded by Catherine Portman. The vote was unanimous in favor of approval.

**Approval of Minutes from the January 21, 2023 Board Retreat:** Doug Zeck stated that the minutes have the meeting times wrong for months when there is a CAB Meeting. The Start Times should be: Finance Committee – 5:00, CAB Meeting – 5:30, Regular Board Meeting – 6:00. A motion to approve the minutes with the correction was made by Catherine Portman and seconded by Pat Stoffregen. The vote was unanimous in favor of approval.

**Financial Report:** Brad Parson reviewed the financial statements through January 31, 2023. He reported that a \$575,000 ERC Tax Credit was received during the month of January, and is shown as income. We finished January with positive net income of \$536,183 vs budgeted net income of \$27,082. For the 7 months ending January 31, 2023, we show positive net income of \$551,765 vs budgeted net income of \$69,171. We finished with positive net income of \$60,073 for the same period last year. Total donations are at \$186,831 vs. \$147,102 last year and an annual budget goal of \$235,000 for the entire year. Total cash increased by \$638,175 during the month of January. We are up \$527,274 vs. last year at this time, and up \$388,197 since the beginning of this fiscal year.

A motion to approve the financial report for January 31 was made by Scott Mansell and seconded by Brad Miller. The vote was unanimous in favor of approval.

**Executive Director's Report:** Doug began with a discussion regarding staffing, including recent hires and currently low staffing levels. He then showed the Board a PowerPoint on the background and relationship with Friends of the Mission, and some slides of the East Beamer Way Shelter, past and future. Doug also gave the Board an update on the status of the purchase of 814 Court Street for Transitional Housing. He advised that we have applied for a \$2.8 Million Grant to purchase and improve the property.

**New Business:** Bruce Watts was welcomed to the meeting, and introduced as a potential new Board Member.

Nick advised the Board that Theresa will be taking a leave of absence from the Board due to family matters. After a brief discussion it was decided she will remain as to leave her on the Board.

**Old Business:** No Old Business was discussed.

**Committee Reports:**

**Finance Committee:** Pat Stoffregen reported that the Finance Committee met before the Board Meeting and reviewed the January 31, 2023 Financial Statements with Brad.

**Development Committee:** Dawn Brown reported that the Development Committee will meet on March 11<sup>th</sup> to discuss fundraising. They are looking for 50 volunteers to help plant trees. She also reported that the printed newsletter will go out for March/April for the Big Day of Giving, which will be held on May 4<sup>th</sup>.

**Executive Committee:** Did not meet

**Adjournment:** A motion was made by Brad Miller and seconded by Catherine Portman to adjourn the meeting. The vote was unanimous in favor of approval, and Doug gave the closing prayer.

Taken by Scott Mansell,  
Interim Secretary