

**Fourth & Hope**  
**Board of Directors Meeting**  
**June 25, 2019, 6:00 p.m.**  
**Board President Suzi Ishikawa, Presiding**  
**Location: 1267 E. Oak St., Woodland, CA**  
**Minutes**

**Attendees:** Larry Peterson, Brad Miller, Pat Stoffregen, Scott Mansell, Trudie Martin, Catherine Portman, Ken Bryant, Doug Zeck, Jr., Executive Director

**Guests:** Carol Souza Cole

**Absent:** Nick Roncoroni

The meeting was called to order at 6:00 p.m. by Board President Suzi Ishikawa. Doug Zeck gave the opening prayer

**Agenda Approval:** A motion to approve the agenda was made by Catherine Portman and seconded by Brad Miller. The vote was unanimous in favor of approval.

**Approval of Prior Meeting Minutes:** A motion to approve the minutes from the May 28, 2019 Board Meeting was made by Catherine Portman and seconded by Pat Stoffregen. The vote was unanimous in favor of approval.

**Financial Report:** Brad Parsons phoned in to the meeting to review the May, 2019 Financial Statements with the Board. He explained that we finished May with a small net loss of (\$615) vs. a budgeted net loss of (\$2,919). For the 11 months ending May 31, we are showing positive net income of \$60,998 vs. our YTD net budget of \$122,640. We had positive net income of \$255,884 for the same period last year largely due to \$740,398 of West Care revenue. We only have \$304,129 of West Care revenue this year. Increased funding from other sources (CABHI, ESG, Cal OES, SET) has made up for some of this deficit. A motion to approve the financial report was made by Brad Miller and Seconded by Catherine Portman. The vote was unanimous in favor of approval.

Scott Mansell informed the Board that the budget for the fiscal year beginning July 1, 2019 was included in the Board Package, and was reviewed by the Finance Committee. The budgeted income for the year is \$24,974. Doug Zeck explained that there are many questions regarding funding sources right now, most will be resolved in the next few months. He plans to revise the budget during the first or second quarter when the funding questions are resolved.

A motion to approve the budget was made by Ken Bryant, and seconded by Larry Peterson. The vote was unanimous in favor of approval.

**Executive Director's Report:** Doug Zeck's written Executive Director's Report was distributed to the Board prior to the meeting. He also reported the following:

Doug and Dawn Brown had a tour of Loaves and Fishes in Sacramento. Doug explained that they are not a shelter, they only have 16 beds. Their primary mission is to provide meals for the homeless. They also provide a school for homeless children, a dog kennel, and a parking area for bicycles. They rely solely on private donations, and do not receive any government funds.

Doug reported that he received a call from the City Manager, who was following up on complaints received from neighbors near the Fourth and Hope Shelter. We may be in violation of some of the conditions of our Conditional Use Permit. There are 80 conditions, and it has not been reviewed in several years. This was prompted by the increased presence of homeless in the neighborhood, outside of the shelter, since the extended shelter opened at the former county jail. Doug has a meeting with Norcal Legal Services to discuss the situation, and will review the Conditional Use Permit.

The agency was forced to evict a tenant from the property at 1267 E. Oak St., and the tenant left personal property inside the unit. We used an eviction attorney, and will resolve what to do with the property.

We leased a home on Walnut Street to house victims of domestic violence, funded by a Cal OES Grant in partnership with the Yolo District Attorney's Office.

The East Beamer Street Project is moving forward, the state has awarded a \$5 million grant to partially fund the project. There is still some fundraising to do for the remaining funding needed.

**New Business:**

No new business discussed.

**Old Business:**

No old business discussed.

**Committee Reports:**

Scott Mansell reported that the Finance Committee met the hour before the Board Meeting, and reviewed the financial statements with Doug and Brad via telephone. The committee also reviewed all disbursements and credit charges for the month, and the proposed budget for the year beginning July 1, 2019.

Trudie Martin advised the Board that she would be scheduling a meeting in the next few days with the Development and Fundraising Committee, for the upcoming Empty Bowls.

There were no additional committee reports given.

**Adjournment and Closing Prayer:**

The meeting was adjourned at 7:05 p.m. and Doug Zeck gave the closing prayer.

Taken by:

Scott Mansell, Secretary/Treasurer