

Fourth & Hope
Board of Directors Meeting
March 26, 2019, 6:00 p.m.
Board President Suzi Ishikawa, Presiding
Location: 1267 E. Oak St., Woodland, CA
Minutes

Attendees: Suzi Ishikawa, Larry Peterson, Brad Miller, Nick Roncoroni, Pat Stoffregen, Scott Mansell, Trudie Martin, Catherine Portman, Doug Zeck, Jr., Executive Director

Consultants: Brad Parsons, Scott Thurman and Carol Souza Cole

Absent: Ken Bryant

The meeting was called to order at 6:05 p.m. by Board President Suzi Ishikawa. Doug Zeck gave the opening prayer

Agenda Approval: A motion to approve the agenda was made by Catherine Portman, and seconded by Pat Stoffregen. The vote was unanimous in favor of approval.

Approval of Prior Meeting Minutes: : A motion to approve the minutes from the February 26, 2019 Board Meeting, with the correction of a typo showing a date as 1920 that should be 2020, was made by Brad Miller and seconded by Larry Peterson. The vote was unanimous in favor of approval, with the correction.

Financial Report: Brad Parsons reviewed the February, 2019 Financial Statements, Budget Comparison and Monthly Income Statements with the Board. He stated that there was net income of \$8,185 in February vs budgeted net income of \$25,742 for the month, and fiscal year to date net income of \$49,621 vs budgeted YTD income of \$123,753. He also noted that WestCare revenue is \$292,825 below what was budgeted, yet YTD income is only off by \$74,132 due to reductions in expenses. Our total cash position is \$211,175, which is up by \$29,837 over the prior year. Receivables are up by \$101,043, primarily due to outstanding HHSA Invoices.

A motion to approve the financial report was made by Scott Mansell and seconded by Nick Roncoroni. The vote was unanimous in favor of approval.

Brad also reviewed the final Audited Financial Statements from June 30, 2018 and the Auditor's Report of Internal Controls dated March 19, 2019 with the Board. Brad noted that the auditors gave an unqualified opinion on the financial statements. We ended the June 30, 2018 fiscal year with Cash of \$329,832, total assets of \$4,194,844, and net assets of \$3,194,858. A motion was made to approve the audit report by Scott Mansell and seconded by Catherine Portman. The vote was unanimous in favor of approval.

Executive Director's Report: Doug stated that the shelter has been busy with the winter shelter at the Episcopal Church plus the 20 beds at the old jail. He also stated that our outreach team has been active

with CABI, but we are losing the ESG funding. There will be CESH funding from the state in the fall to replace the ESG funding for the shelter. We are currently evaluating the future of our outreach program. Doug also advised the Board that we received a grant for transitional housing for crime victims, and he met with the Cal Works Director about a master lease of Walter's House to house women and children. Chris Barley is our new manager for treatment, and he brings an extensive knowledge of Medi Cal. He is taking the position of Dee Langley, who will now serve as the lead counselor.

New Business:

After a brief discussion, a motion was made by Catherine Portman to adopt the 2019 Strategic Plan. The motion was seconded by Trudie Martin. The vote was unanimous in favor of approval. Trudie also suggested that the plan be included in the Big Day of Giving.

After a brief discussion, a motion was made by Nick Roncoroni to approve and adopt the New Board Member Application. The motion was seconded by Brad Miller. The vote was unanimous in favor of approval.

Committee Reports:

The Mission Committee will meet on April 16th at 5:30 at Mojo's to plan for the Big Day of Giving on May 2nd, and the upcoming Open House at the Shelter.

There were no additional reports given by the Finance, Development and Fundraising, Mission or Executive Committees

The meeting was adjourned at 8:15 p.m. and Doug Zeck gave the closing prayer.