

**Fourth & Hope**  
**Board of Directors Meeting**  
**February 26, 2019, 6:00 p.m.**  
**Board Vice President Nick Roncoroni, Presiding**  
**Location: 1267 E. Oak St., Woodland, CA**  
**Minutes**

**Attendees:** Larry Peterson, Brad Miller, Nick Roncoroni, Pat Stoffregen, Scott Mansell, Doug Zeck, Jr., Executive Director

**Consultant:** Scott Thurman

**Guests:** Elaine Snow, Prospective Board Member

**Absent:** Suzi Ishikawa, Trudie Martin, Catherine Portman, Ken Bryant

The meeting was called to order at 6:05 p.m. by Vice President Nick Roncoroni. Doug Zeck gave the opening prayer

**Agenda Approval:** A motion to approve the agenda was made by Scott Mansell, and seconded by Pat Stoffregen to approve the Agenda. Vote was unanimous in favor of approval.

**Approval of Prior Meeting Minutes:** A motion to approve the minutes from the Annual Board Retreat on February 2, 2019 was made by Larry Peterson and seconded by Nick Roncoroni. Vote was unanimous in favor of approval.

**Financial Report:** Brad Parsons reviewed the January, 2019 Financial Statements, Budget Comparison and Monthly Income Statements with the Board. He noted that there was net income of \$4,134 in January vs a budgeted net income of \$7,393, and fiscal year to date net income of \$34,699 vs budgeted YTD income of \$74,281. The decrease is primarily due to WestCare revenue being \$239,458 below budget. Brad and Doug explained that this lost revenue has been made up in other areas, and the costs associated with the WestCare clients have been reduced and also moved to other areas in the organization. Our total cash position is \$192,829, which is up by \$48,956 over the prior year, with Accounts Receivable and Payable in line with the prior year. Brad also reported that the annual audit was almost complete, a draft year-end financial statement package had been prepared, and the final statements should be available for review at the next Board Meeting.

A motion to approve the financial report was made by Larry Peterson, and seconded by Brad Miller. The vote was unanimous in favor of approval.

**East Beamer Way Project:** Scott Thurman gave the Board an extensive report on the progress of the East Beamer Way Project. He also handed out a proposed Site Plan, and an updated chart with funding sources. He estimated that the project could be completed as soon as June, 1920. Doug Zeck also reported on his meetings with the City of Woodland, and several potential contributors and funding

sources for the project. Doug also reviewed the information packet for the project, included in the Board Package.

**Transitional Housing Program:** Doug Zeck reported that he wants Fourth & Hope to undertake a Transitional Housing Project, funded by the California Governor's Office of Emergency Services (Cal OES). Doug explained the program and recommended that the Board adopt the following resolution:

WHEREAS, the Yolo Wayfarer Center Christian Mission dba Fourth and Hope desires to undertake a certain project designated Transitional Housing Program to be funded in part from funds made available through the Governor's Office of Emergency Services referred to as Cal OES.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director of the Yolo Wayfarer Center Christian Mission dba Fourth and Hope is authorized, on its behalf to submit the attached Application for the Transitional Housing Program to Cal OES and it authorized to execute on behalf of the Yolo Wayfarer Center Christian Mission dba Fourth and Hope the attached Grant Subaward including any extensions or amendments thereof.

BE IT FURTHER RESOLVED that the applicant agrees to provide all matching funds required for said project (including any extension or amendment thereof) and the rules and regulations of Cal OES.

BE IT FURTHER RESOVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

After a brief discussion, a motion to approve the resolution was made by Pat Stoffregen, and seconded by Nick Roncoroni. The vote was unanimous in favor of approval.

**Executive Director's Report:** Doug Zeck gave the Board a handout with his report. He noted that the winter shelter is housing 85 people, and that this has been a very busy time for staff. He also mentioned that WestCare revenue has started to pick back up, and will likely increase over the next few months.

**2019 Strategic Plan:** It was decided to wait until the next Board Meeting to discuss and adopt the 2019 Strategic Plan

**New Board Member Application:** It was decided to wait until the next Board Meeting to discuss and adopt the proposed New Board Member Application

**Board Member Listing with Terms and Contact Information:** It was decided to wait until the next Board Meeting to review the current Board Listing

**Committee Reports:** There were no additional reports given by the Finance, Development and Fundraising, Mission or Executive Committees

The meeting was adjourned at 7:55 p.m. and Doug Zeck gave the closing prayer.