

**Fourth & Hope
Board of Directors Meeting
July 24, 2018, 6:00pm
Board President, Suzie Ishikawa, presiding
Location: 1267 East Oak, Woodland, CA
Minutes**

Attendees: Larry Peterson, Pat Stoffregen, Suzi Ishikawa, Doug Zeck, Jr. Executive Director, Nick Roncaroni, Scott Mansell, Trudie Martin, Robert Partlow

Consultants: Scott Thurman, Carol Souza Cole

Absent: Tom Liberto, Ken Bryant, Shelia Brymer Brad Miller

6:03 meeting called to order

Suzi Ishikawa

Prayer:

Agenda Approval

Suzi Ishikawa

- Motion to approve agenda by Trudi, second by Nick, all approved.

Minutes

Suzi Ishikawa

- Motion to approve June Minutes by Scott Mansell, second by Bob, all approved.

Financial Report

Brad Parsons/Scott Mansell

- **See filed Report:** (Doug for Brad) Westcare contract is still lapsed. Anticipate new contract soon. Positive month, possibly strongest year ever. Good management and program efficiencies have been major contributor. A/R still an issue, but better than in previous months. Only program that didn't meet budget was permanent supportive housing. Big winner was outpatient treatment, far exceeding budgeted income amount. Thanks to Westcare contract. Bed counts were not great but income was still up. Expense management has been very positive, making for much healthier balance sheet. Motion to approve financial report by Bob, second by Pat, all approved.

Executive Director/Staff Reports

Doug Zeck

- **Quarterly Statistics report coming next month.** Shelter at capacity, with 25 people who are employed. Shelter outreach hired two more employees to make sure we spend remaining existing ESG funds by July next year. This will allow for 3 more staff. Give good will with the city to get them to allow site modifications. Need to identify cost of day services with shower and bath and laundry facilities with expansion of courtyard. Monday – Friday services proposed to city. Would need additional staff to add Saturday and Sunday. After trial period, see if possible. City approved quick expenditure of 100,000 for extended day services at Fourth and Hope. \$250,000 coming from new hotel to compensate for loss of bathrooms at park, and the funds will come from that. Also will cover initial cost of campgrounds.
- Charlotte Bower promoted to “Homeless Services Manager”.
- Joseph Hernandez promoted to “Facilities Manager”
- Hired half-time nurse to help with Walter’s House.
- Treatment: MediCal Community Action Board, Drug Medical up next
- Housing: Need 4 additional 2 bedroom units to house 8 individuals, very little available in Woodland.
- Doug’s focus to see how we can begin the Day Services in a very positive way, which is critical to success of the arrangement with city and county. Continuing to position to receive block

grant funds to buy Fourth & Court property. Need Emergency Declaration to be able to receive that block grant.

- Story line developing about “what to do with the homeless population”. It’s in the news.

Committee Reports

- **Finance: ESG Resolution:** Motion to approve the resolution that would authorize the Executive Director of Fourth and Hope to apply for funding for the Emergency Shelter Program through the 2018 round of the Emergency Solutions Grant for up to \$400,000 through the State of California Dept of Housing and Community Development. Motion to approve by Nick, second by Bob, approved.
- **Outreach Resolution:** Motion to approve the resolution to authorize the Executive Director of Fourth and Hope to apply for funding for the Extended Hope Outreach Program through the 2018r round of the Emergency Solutions Grant for up to \$400,000 through the State of California Dept of Housing and Community Development. Motion to approve by Trudi, second by Pat, all approved.
- **Development and Fundraising:** Empty Bowls, moving forward. Last two years’ experience have been positive and tells us that we have the right formula. Working to attain more sponsorships. Need to pursue Yoche De He and Clark Pacific to see if they are willing to help. County employees asked for another open House, celebration about the finished housing (4 plexes), working into Empty Bowls, include Charlotte and Joseph’s stories (suggestion). Suggested Open House on September 12th shelter and suggestion of another at the new 4 plex housing units on the 19th, 12 – 2 pm. Next Empty Bowls meeting Aug. 20th 6 pm at East Oak meeting room.
- **Mission: Doug suggested that we focus on required additional funding of courtyard as target for funds raised at Empty Bowls.**
- **Executive Committee:** Missing Board Member with 3 consecutive absences. Consensus of board to have a conversation about seriousness of absences to find out what her intentions are.

Notes

Adjournment and Closing Prayer (Doug) 7:29

Suzi Ishikawa

Next Meeting: